



The Executive Council of the State of New Hampshire
State House, 107 North Main Street, Concord, NH 03301

Christopher T. Sununu
Executive Councilor
District Three

TO: All Third District Cities and Towns
FROM: Executive Councilor Christopher T. Sununu
DATE: February 12, 2014

The Governor and Executive Council met on Wednesday, February 12, 2014 at the State House, Concord, NH and considered an agenda of approximately 59 items.

The next scheduled Governor and Executive Council Meeting will be held on **Friday**, February 28, 2014 at 10:00 a.m. in the Council Chamber at the State House in Concord, NH.

*The following Authorized items might be of interest to District Three constituents; the items in **BOLD** denote items with direct impact to District Three:*

#1 **CONSENT CALENDAR - DONATIONS:**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

A. Authorized to accept non-monetary donations during the period of July 1, 2013 through December 31, 2013, with a value of \$975. **PASSED – Unanimous Vote.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

New Hampshire Hospital

B. Authorized to accept donations in the amount of \$3,005.76 from contributors during the period of July 1, 2013 through December 31, 2013, and deposit into the Hospital Resident Benefit Fund. **PASSED – Unanimous Vote.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

C. Authorized to accept a donation of 7.4 +/- acres in Stratham, NH, from George E. Gowen. **PASSED – Unanimous Vote.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#2 Authorized to award a grant to the Town of Troy, NH, in the amount of \$12,000 for the purpose of conducting a feasibility study. Effective February 12, 2014 through June 30, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

OFFICE OF ENERGY AND PLANNING

#3 Authorized to enter into a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, for the Senior Energy Assistance Services Program, in the amount of \$10,815. Effective February 12, 2014 through June 30, 2014. **100% Other Funds (NH DHHS). PASSED – Unanimous Vote.**

#4 Authorized to enter into a **sole source** contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Senior Energy Assistance Services Program, in the amount of \$7,841. Effective February 12, 2014 through June 30, 2014. **100% Other Funds (NH DHHS). PASSED – Unanimous Vote.**

[#5](#) Authorized to enter into a **sole source** contract with Southern NH Services Inc., Manchester, NH, for the Senior Energy Assistance Services Program, in the amount of \$14,514. Effective February 12, 2014 through June 30, 2014. **100% Other Funds (NH DHHS). PASSED – Unanimous Vote.**

[#6](#) Authorized to enter into a **sole source** contract with Southwestern Community Services Inc., Keene, NH, for the Senior Energy Assistance Services Program, in the amount of \$5,408. Effective February 12, 2014 through June 30, 2014. **100% Other Funds (NH DHHS). PASSED – Unanimous Vote.**

[#7](#) Authorized to enter into a **sole source** contract with Community Action Partnership of Strafford County, Dover, NH, for the Senior Energy Assistance Services Program, in the amount of \$2,519.76. Effective February 12, 2014 through June 30, 2014. **100% Other Funds (NH DHHS). PASSED – Unanimous Vote.**

DEPARTMENT OF THE ADJUTANT GENERAL

[#8](#) Authorized the confirmation of Lieutenant Colonel Gregory J. Malone, Cape Elizabeth, ME, to the rank of Lieutenant Colonel, NH Air National Guard. **PASSED – Unanimous Vote.**

[#9](#) Authorized the nomination of Colonel Paul Hutchinson, Topsfield, MA, for promotion to the rank of Brigadier General, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified. **PASSED – Unanimous Vote.**

[#10](#) Authorized the nomination of Lieutenant Colonel Todd E. Swass, Strafford, NH, for promotion to the rank of Colonel, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified. **PASSED – Unanimous Vote.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

[#11](#) Authorized the Bureau of Public Works Design and Construction to increase BPW Fees amount by \$1,065, from \$2,400 to \$3,465, for additional work to the Acute Psychiatric Services Building, Concord, NH. Effective upon G&C approval. The prior construction contract with Meridian Construction Corporation was approved by G&C on 3-6-13, late item A. **70% General, 30% Federal Funds. PASSED – Unanimous Vote.**

[#12](#) Authorized the State Suggestion and Extraordinary Service Award Evaluation Committee to award a net sum of \$1,000 to Michael Gilligan from the Department of Transportation. Effective upon G&C approval. **PASSED – Unanimous Vote.**

[#13](#) Authorized the Division of Personnel's request for waiver of classification decisions. **PASSED – Unanimous Vote.**

[#14](#) Authorized a contract renewal option with Tri State Fire Protection LLC, Nashua, NH (originally approved by G&C on 12-8-10, item #35) for fire alarm system testing and maintenance services at several state buildings, in the amount of \$145,935.84. (2) Further authorized an additional amount of \$72,967.92 for the replacement of defective peripheral devices and emergency repairs, bringing the total amount to \$218,903.76. Effective **retroactive** to January 16, 2014 through January 15, 2016. **53% General, 46.7% Transfer Funds. PASSED – Unanimous Vote.**

[#15](#) Authorized to enter into a lease agreement with Lake Sunapee Bank, Newport, NH, for a color production copier/printer/scanner on behalf of the Department of Corrections, Correctional Industries, in the amount of \$33,747.60. (2) Further authorized on behalf of the Department of Corrections, Correctional Industries, to enter into a full repair service and maintenance agreement

with Konica Minolta Business Solutions, Salem, NH, for the color production copier/printer/scanner, in the amount of \$150,000. (3) Further authorized the amount of \$2,380 to cover the estimated cost of staples for the equipment and \$900 to cover any equipment relocation within the same facility and/or to cover the cost of an equipment relocation move to another facility should the need arise, for a total contract amount of \$153,280. Effective upon G&C approval through a period of 60 months from date of installation. **100% Agency Income (Correctional Industries Fees). PASSED – Unanimous Vote.**

#16 Authorized the Bureau of Public Works Design and Construction to enter into a contract with Hascall & Hall, Portland, ME, for the Coos County Courthouse Bullnose Repair, Lancaster, NH, for a total not to exceed \$150,278. (2) Further authorized a contingency in the amount of \$10,000 for unanticipated structural expenses, bringing the total to \$160,278. (3) Further authorized the amount of \$6,000 be approved for payment to the Bureau of Public Works Design and Construction, a capital clerk oversight and engineering services provided, bringing the total to \$166,278. Effective upon G&C approval through August 1, 2014. **100% Capital-General Funds. PASSED – Unanimous Vote.**

#16A Authorized the Department of Administrative Services and the Department of Safety to amend a contract with Enhanced Communications of Northern New England Inc., d/b/a Fairpoint Internet, Portland, ME (originally approved by G&C on 3-10-10, item #34), to extend the provision of internet connectivity services by one year, with the option of a thirty day cancellation also included, with a corresponding increasing the price by \$76,279.20 from \$305,116.80 to \$381,396. Effective February 28, 2014 through February 28, 2015. **58.4% Revolving, 27.7% Agency Income, 13.5% Highway, 0.4% Federal Funds. PASSED – Unanimous Vote.**

STATE TREASURY

#17 Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$53,874 and the State Treasurer to issue checks in the amount of \$53,873.44 to the rightful owners of abandoned or unclaimed funds. **PASSED – Unanimous Vote.**

DEPARTMENT OF CULTURAL RESOURCES

#18 Authorized to award a Conservation Number Plate Grant to the City of Nashua for the conservation and digitization of voter records in the amount of \$8,900. Effective upon G&C approval through December 31, 2014. **100% Other Funds. PASSED – Unanimous Vote.**

#19 Authorized to award a Conservation Number Plate Grant in the amount of \$20,000 to the Greater Derry Arts Council, for plaster restoration. Effective upon G&C approval through June 30, 2014. **100% Other Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#20 Authorized to enter into an agreement with NH FFA Foundation, Concord, NH, to develop key school educational programming and outreach activities, in the amount of \$10,000. Effective upon G&C approval through May 1, 2014. **100% General Funds. PASSED – Unanimous Vote.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

#21 Authorized to enter into a contract with J&S Power Solutions Inc., Hinsdale, IL, for Uninterruptible Power Supply system rental services at NHES's Administration Office, in the amount not to exceed \$20,000. Effective upon G&C approval through June 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

INSURANCE DEPARTMENT

#22 Authorized to enter into a contract with MMcLeod Consulting for the provision of consulting services in connection with the initiative to improve the health insurance premium rate review process and transparency related to health insurance premiums and medical care costs in NH, in the amount of \$169,920. Effective upon G&C approval through September 30, 2015. **100% Federal Funds. PASSED – Van Ostern recused.**

PUBLIC UTILITIES COMMISSION

[#22A](#) Authorized to **retroactively** amend a contract with Accion Group Inc., Concord (originally approved by G&C on 7-11-12, item #49), to continue to provide engineering consulting services, by extending the contract from December 31, 2013 through June 30, 2014. No Additional Funding. **100% Utilities Assessment. PASSED – Unanimous Vote.**

[#22B](#) Authorized to amend a contract with Liberty Consulting Group, Quentin, PA, (originally approved by G&C On 7-11-12, item #48), to continue to provide engineering consulting services, by extending the end date from December 31, 2013 through June 30, 2014. No Additional Funding. **100% Utilities Assessment. PASSED – Unanimous Vote.**

DEPARTMENT OF CORRECTIONS

[#23](#) Authorized to **retroactively** pay an invoice in the amount of \$3,555 to the Association of State Correctional Administrators, Hagerstown, MD, for annual membership dues for the period of January 1, 2014 through December 31, 2014. **100% General Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Commissioner

[#24](#) Authorized to transfer general funds in the amount of \$70,673,150. (2) Further authorized to accept and expend Federal Funds in the amount of \$70,952. Effective upon G&C approval through June 30, 2015. **50.1% Federal, 49.9% General Funds. Contingent upon Fiscal Committee approval on February 14, 2014. PASSED – Unanimous Vote.**

Office of Medicaid Business and Policy

[#25](#) Authorized to amend agreements with the Managed Care Organizations (Granite State Health Plan, d/b/a NH Healthy Families, Bedford; Boston Medical Center HealthNet Plan, d/b/a Well Sense Health Plan, Boston, MA; and Granite Care – Meridian Health Plan of NH d/b/a Meridian Health Plan of NH, Manchester), to provide Medicaid Managed Care medical and long-term care services to Medicaid clients by adjusting rates to reflect the annual actuarially certified rate structure. Effective December 1, 2013 through June 30, 2014. These are zero cost amendments, specific to the rate structure update for SFY14 and do not have an impact on the contract period. **50.5% Federal, 49.5% General Funds. PASSED – Unanimous Vote.**

[#25A](#) Authorized to increase the salary position of #30278, Administrator IV, by 30%. **50% General, 50% Federal Funds. PASSED – Unanimous Vote.**

Bureau of Behavioral Health

[#26](#) Authorized to amend a contract with Seacoast Mental Health Center Inc., Portsmouth, NH, (originally approved by G&C on 6-19-13, item #106), to provide additional funding to the agency for administrative costs, by increasing the price by \$10,000 from \$1,088,161 to \$1,098,161. Effective upon G&C approval through June 30, 2014. **100% General Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

[#27](#) Authorized the Division of Travel and Tourism Development to renew a 1-year membership with the US Travel Association, Washington, DC, in the amount of \$11,700 for the 2014 calendar year. Effective upon G&C approval through December 31, 2014. **100% General Funds. PASSED – Unanimous Vote.**

[#28](#) Authorized the Division of Forests and Lands to accept and expend \$3,000 of funds from the Caroline A. Fox Trust Fund for maintaining and enhancing the programs at the Caroline A. Fox Research and Demonstration Forest. Effective upon G&C approval through June 30, 2014. **100% Trust Fund. PASSED – Unanimous Vote.**

[#29](#) Authorized the Division of Forests and Lands to make two **retroactive sole source** payments to Cornell University, Geneva, NY, in the amounts of \$3,960 and \$4,000 for diagnostic laboratory testing services performed from July 29, 2013 to October 15, 2013. **100% Federal Funds. PASSED – Unanimous Vote.**

[#29A](#) Authorized the Division of Forests and Lands to enter into a memorandum of agreement with the NH Department of Safety for the purpose of providing Operation Stonegarden Detail Patrols. (2) Further authorized to accept and expend \$5,591 from NHDOS to offset the personnel expenditures of providing Operation Stonegarden Detail Patrols. Effective upon G&C approval through August 31, 2015. **100% Other Funds. PASSED – Unanimous Vote.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

[#30](#) Authorized to accept and expend a donation in the form of a special one-time \$10,000 grant from the William Penn Foundation to be deposited in the Search and Rescue account. Effective upon G&C approval through June 30, 2014. **PASSED – Unanimous Vote.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

[#31](#) Authorized to award grant aid funds to the entities as detailed in letter dated January 29, 2014, in the aggregate amount of \$2,257,646 for wastewater facility projects. Effective upon G&C approval. **100% General Funds. PASSED – Unanimous Vote.**

[#32](#) Authorized to enter into a Memorandum of Agreement with the Department of Resources and Economic Development, Concord, NH, for projects to conduct research, and develop tools, and public outreach materials related to characterizing wetlands for assessment, permitting or resource protection purposes. Effective upon G&C approval through December 31, 2015. **100% Federal Funds. PASSED – Unanimous Vote.**

[#33](#) Authorized a loan agreement with Exeter River Landing Inc., Exeter, NH, in the amount not to exceed \$361,000 to finance water system improvements. Effective upon G&C approval. **79% Federal, 21% Capital (General) Funds. PASSED – Unanimous Vote.**

[#34](#) Authorized to accept and place on file the 2013 annual report of the Oil Fund Disbursement Board. **PASSED – Unanimous Vote.**

NEW HAMPSHIRE VETERANS HOME

[#35](#) Authorized to accept monies totaling \$79,361.74 received during the period of October 1, 2013 to December 31, 2013 as a result of fundraising drives from various organizations and from personal contributions, to be placed in the Benefit Fund. **PASSED – Unanimous Vote.**

[#36](#) Authorized to accept non-monetary donations totaling \$7,166 received during the period of October 1, 2013 through December 31, 2013, as a result of contributions. **PASSED – Unanimous Vote.**

DEPARTMENT OF EDUCATION

[#37](#) Authorized to amend a contract with Measured Progress Inc., Dover, NH, (originally approved by G&C on 6-20-12, item #201), to provide workshops to educators and parents regarding the NH Alternate Learning Progressions Assessments, by increasing the price by \$52,460 from \$736,513 to \$788,973. Effective upon G&C approval through June 30, 2014. **40% General, 60% Federal Funds. PASSED – Unanimous Vote.**

POLICE STANDARDS & TRAINING COUNCIL

[#38](#) Authorized to accept and expend a 2011 State Agency Homeland Security Grant Award from the NH Department of Safety in the amount of \$323,284 for the purpose of providing advanced interactive use of force simulator training for NH Police officers. Effective upon G&C approval through August 31, 2014. **100% Agency Income. Contingent upon Fiscal Committee approval on February 14, 2014. PASSED – Unanimous Vote.**

DEPARTMENT OF SAFETY

[#39](#) Authorized the Division of Homeland Security and Emergency Management to enter into a memorandum of agreement with the Department of Environmental Services, to support the Fluvial Erosion Hazard Assessment Program, which provides support for two full-time personnel and associated benefits necessary to support the program of preparing and conducting assessments for the identification of river-induced public safety hazards in NH, for \$105,053. Effective upon G&C approval through September 30, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#40](#) Authorized the Division of State Police to accept and expend an additional \$68,057 of federal funds from the NH Highway Safety Agency entitled Enforcement Patrols for the purpose of motor vehicle enforcement on the State's interstate systems. Effective upon G&C approval through September 15, 2014. **100% Agency Income. PASSED – Unanimous Vote.**

[#41](#) Authorized the Division of State Police to accept and expend an additional \$49,780 of federal funds from the NH Highway Safety Agency entitled DWI Patrols for the purpose of combating the DWI problem statewide. Effective upon G&C approval through September 15, 2014. **100% Agency Income. PASSED – Unanimous Vote.**

[#42](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Allenstown, to purchase and install an emergency generator at the Town's public works building for a total amount of \$17,163. Effective upon G&C approval through September 30-, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#43](#) Authorized the Division of Homeland Security and Emergency Management to **retroactively** amend a grant agreement with the Town of Campton (originally approved by G&C on 6-20-12, item #217), to complete the local hazard mitigation plan project, by extending the end date from September 9, 2013 to September 9, 2014. No Additional Funding. **100% Federal Funds. PASSED – Unanimous Vote.**

[#44](#) Authorized the Division of Homeland Security and Emergency Management to **retroactively** amend a grant agreement with the Town of Carroll (originally approved by G&C on 6-6-12, item #149), to complete the local hazard mitigation plan project, by extending the end date from September 9, 2013 to September 9, 2014. No Additional Funding. **100% Federal Funds. PASSED – Unanimous Vote.**

[#45](#) Authorized the Division of Homeland Security and Emergency Management to **retroactively** amend a grant agreement with the Town of Stratham (originally approved by G&C on 6-5-13, item #189), to complete the local hazard mitigation plan project, by extending the end date from September 9, 2013 to September 9, 2014. No Additional Funding. **100% Federal Funds. PASSED – Unanimous Vote.**

[#46](#) Authorized the Division of Homeland Security and Emergency Management to **retroactively** amend a grant agreement with the Town of Woodstock (originally approved by G&C on 9-19-12, item #118), to complete the local hazard mitigation plan project, by extending the end date from September 9, 2013 to September 9, 2014. No Additional Funding. **100% Federal Funds. PASSED – Unanimous Vote.**

[#47](#) Authorized the Division of Homeland Security and Emergency Management to **retroactively** amend a grant agreement with the Lakes Region Planning Commission (originally approved by G&C on 5-11-11, item #62), to complete the local hazard mitigation plan project, by extending the end date from September 9, 2013 to September 9, 2014. No Additional Funding. **100% Federal Funds. PASSED – Unanimous Vote.**

[#48](#) Authorized the Division of Fire Standards and Training and Emergency Medical Services, to enter into an agreement with Precision Temperature Control Inc., Bedford, NH, to provide

mechanical maintenance/air filter services, in the amount not to exceed \$13,079. Effective upon G&C approval through June 30, 2014. **100% Revolving Funds. PASSED – Unanimous Vote.**

DEPARTMENT OF TRANSPORTATION

[#49](#) Authorized to accept and place on file, the Bureau of Finance and Contracts' report of all paid Small Claims in the second quarter of FY 2014 totaling \$1,567 for individual amounts less than \$600. (2) Further authorized to pay small claims for the next FY quarter, January 1, 2014 through March 31, 2014. **100% Highway Funds. PASSED – Unanimous Vote.**

[#50](#) Authorized to accept and place on file the Bureau of Mechanical Services' Monthly Equipment Acquisition Plan status report for the period ending December 30, 2013. **PASSED – Unanimous Vote.**

[#51](#) Authorized the Bureau of Environment to pay the Department of Environmental Services Aquatic Resource Mitigation Fund \$13,860 for impacts to an unnamed perennial stream. Effective upon G&C approval through December 31, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#52](#) Authorized the Bureau of Environment to enter into an agreement with Vanasse Hangen Brustlin Inc., Bedford, NH, for water quality related engineering services for various projects located throughout the State, for an amount not to exceed \$250,000. Effective upon G&C approval through February 28, 2017. **PASSED – Unanimous Vote.**

[#53](#) Authorized the Bureau of Rail & Transit to enter into an agreement with Montagne Communications LLC, Manchester, NH, to provide public outreach and education, public relations and information management for the NH Rail Transit Authority, for an amount not to exceed \$40,000. Effective upon G&C approval through December 31, 2014. **80% Federal, 20% State Capital Funding (General Fund Bonded Expenses). PASSED – Unanimous Vote.**

[#54](#) Authorized the Bureau of Traffic to enter into a **sole source** Lighting upgrade contract with PRISM Consulting Inc., Quincy, MA, to upgrade facility lighting at the Bureau of Traffic, in the amount of \$20,969.91. Effective upon G&C approval through June 30, 2015. **100% Highway Funds. PASSED – Unanimous Vote.**

[#55](#) Authorized the Bureau of Human Resources to enter into a **sole source** agreement with Federal Highway Administration Finance Division, National Highway Institute, Arlington, VA, for training, in an amount not to exceed \$92,500. Effective upon G&C approval through June 30, 2014. **80% Federal, 20% Highway Funds. PASSED – Unanimous Vote.**

[#56](#) Authorized the Bureau of Right of Way to sell a 2,814 square foot parcel of State owned land located on the easterly side of Allard Drive in the City of Manchester to Allard Family LLC for \$8,100 which includes a \$1,100 Administrative Fee. Effective upon G&C approval. **13.6% Highway, 86.4% Turnpike Funds. PASSED – Unanimous Vote.**

[#57](#) Authorized the Bureau of Construction to enter into a contract with SUR Construction Inc., Rochester, NH, for roadway improvements located on NH Route 11A in Gilford, on the basis of a low bid of \$454,452. (2) Further authorized a contingency in the amount of \$22,722.60 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through August 22, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#58](#) Authorized to enter into a contract with Alvin J. Coleman & Son Inc., Conway, NH, for pavement rehabilitation on 1.2 miles of NH 112 (Kancamagus Highway) in the Town of Albany, on the basis of a low bid of \$1,569,739.40. (2) Further authorized a contingency in the amount of \$78,486.97 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through August 22, 2014. **100% Federal Funds. PASSED – Unanimous Vote.**

[#59](#) Authorized the Bureau of Highway Maintenance to transfer \$2,250,000 from Highway Surplus to fund winter maintenance activities. Effective upon G&C approval through June 30, 2014. **100% Highway Funds. Contingent upon Fiscal Committee approval on February 14, 2014. PASSED – Unanimous Vote.**

The following individuals from District 3 were nominated by Governor Hassan to serve on Boards and Commissions:

Christopher Nevins, Hampton, NH to the Aviation Users Advisory Board
Dwight Davis, Newfields, NH to the Dropout Prevention and Dropout Recovery Oversight Council
James D. Roberts, Hampton, NH to the Electricians' Board
Esther Kennedy, Portsmouth, NH to the Advisory Committee on Marine Fisheries
Robert L. Quinn, Seabrook, NH as Director of the Division of State Police at the Department of Safety

The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office and a copy to Executive Councilor Sununu.

Please feel free to contact me with concerns or support for any of the above individuals or any other issues you might have.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>.